

## FY2012 PHEP Funding

## **Applicant Information**

Legal Name of Applicant Agency/Contract #: Mailing Address:	Collin County
	4300 Community Blvd
City	McKinney
Zip	75071
Payee Name:	Collin County
Payee Mailing Address:	
	4300 Community Blvd
· · · · · · · · · · · · · · · · · · ·	McKinney
Zip	75071
State of Texas Comptroller Vendor ID No (14 digit):	
Type of Entity (Choose one)	
City	☐ Click on appropriate box
County	
Other Political Subdivision	
Project Period	
Start	8/1/2011
End	
County 1	Collin County
· ·	Collin County
County 2	
County 2 County 3	·
· ·	
County 3 County 4 County 5	
County 3 County 4 County 5 County 6	
County 3 County 4 County 5	
County 3 County 4 County 5 County 6	
County 3 County 4 County 5 County 6 County 7	\$ 543,716.00  understand that the truthfulness of the facts affirmed ments is a condition precedent to the award of a contract.
County 3 County 4 County 5 County 6 County 7  Amount of Funding Requested:  ASSURANCES The facts affirmed by me in this application are truthful. I herein and the continuing compliance with these requiren This document has been duly authorized by the governing am authorized to represent the applicant.	\$ 543,716.00  understand that the truthfulness of the facts affirmed ments is a condition precedent to the award of a contract.
County 3 County 4 County 5 County 5 County 6 County 7  Amount of Funding Requested:  ASSURANCES The facts affirmed by me in this application are truthful. I herein and the continuing compliance with these requirent This document has been duly authorized by the governing	\$ 543,716.00  understand that the truthfulness of the facts affirmed ments is a condition precedent to the award of a contract.
County 3 County 4 County 5 County 5 County 6 County 7  Amount of Funding Requested:  ASSURANCES The facts affirmed by me in this application are truthful. I herein and the continuing compliance with these requiren This document has been duly authorized by the governing am authorized to represent the applicant.  Signature of Authorized Representative Typed Name of Authorized Representative Title of Authorized Representative	\$ 543,716.00  understand that the truthfulness of the facts affirmed nents is a condition precedent to the award of a contract. g body of the applicant and I (the person signing below)
County 3 County 4 County 5 County 6 County 7  Amount of Funding Requested:  ASSURANCES The facts affirmed by me in this application are truthful. I herein and the continuing compliance with these requirent This document has been duly authorized by the governing am authorized to represent the applicant.  Signature of Authorized Representative Typed Name of Authorized Representative Title of Authorized Representative Date of Submission	\$ 543,716.00  understand that the truthfulness of the facts affirmed nents is a condition precedent to the award of a contract. g body of the applicant and I (the person signing below)  Keith Self Collin County Judge
County 3 County 4 County 5 County 5 County 6 County 7  Amount of Funding Requested:  ASSURANCES The facts affirmed by me in this application are truthful. I herein and the continuing compliance with these requiren This document has been duly authorized by the governing am authorized to represent the applicant.  Signature of Authorized Representative Typed Name of Authorized Representative Title of Authorized Representative	\$ 543,716.00  understand that the truthfulness of the facts affirmed nents is a condition precedent to the award of a contract. g body of the applicant and I (the person signing below)  Keith Self

### **CONTACT PERSON INFORMATION**

Collin County

Legal Business Name:

ollowing	Information change	s auring the term of the	contract, please send written	notification to the Contract Management Unit.
Executive	e Director/CEO:	Keith Self		Mailing Address (street, city, county, state, & zip):
Phone: Fax:	972.548.4623	Ext:		
E-mail:	keith.self@collinc	ountytx.gov		
				2300 Bloomdale, #4192, McKinney, TX 75071
Chief Fin	ancial Officer:	Jeff May		Mailing Address (street, city, county, state, & zip):
Phone:	972.548.4641	Ext:		
Fax:	972.548.4751			
E-mail:	jmay@co.collin.tx	.us		
				2300 Bloomdale Road, Ste 3100, McKinney, TX 75071
Accounta	an <u>t:</u>	Laurie Vining		Mailing Address (street, city, county, state, & zip):
Phone: ax:	972.548.4796 972.548.4751	Ext:		
E-mail:	lvining@co.collin.	tx.us		
				2300 Bloomdale Road, Ste 3100, McKinney, TX 75071
ead Pro	gram/Project Leade	r: Eileen Prentice		Mailing Address (street, city, county, state, & zip):
Phone:	972.548.4384	Ext:		
ax:	972.548.4747			
-mail:	eprentice@co.col	lin.tx.us		
			_	4300 Community Blvd, Homeland Security Dept, McKinney, TX 75071
SNS Coo	ordinator:			Mailing Address (street, city, county, state, & zip):
Phone: Fax:		Ext:		
E-mail:				4300 Community Blvd, Homeland Security Dept, McKinney, TX 75071

#### FORM I: BUDGET SUMMARY INSTRUCTIONS

**DSHS Costs Only Budgeted on Detail Category Pages** 

An accurate budget plan is essential to achieve the performance measures and work plan set out in the narrative portion of the RFP. Be sure to refer to the appropriate sections in the RFP for program-specific allowable and unallowable costs. On each detail category budget form, budget only those costs that you plan to bill to DSHS. The total amounts budgeted on each detail budget category form will be automatically posted to the respective budget category on "Form I - Budget Summary" under column # 2 "DSHS Funds Requested". See individual "Detailed Budget Category Forms" for definitions of the cost that are to be budgeted in each category. Enter amount as whole dollars; round up.

- Column 1: The total amount of funds budgeted from <u>all</u> funding sources for the DSHS project. The total of all funding sources (Columns 2 6) for each budget category will be automatically totaled. **Do not enter amounts in Column (1) except for the amount of Program Income.**
- **Columns 2 6:** Enter the amount of funding to be provided by each funding source for each "Cost Category" in columns 3 6.
  - Column 2: DSHS funds requested. (automatically posted from each detail budget category form)
  - Column 3: Federal funds awarded directly to respondent to be used on the DSHS project.
  - **Column 4:** Funds awarded to respondent from other state agencies to be used on the DSHS project.
  - **Column 5:** Funds provided by local governments (city, county, hospital districts, etc)
  - Column 6: Funds from other sources. (respondents unrestricted funds including private

foundations, donations, fundraising, etc)

**Program Income - Projected Earnings (line K)**: Enter in Column 1 the total estimated the amount of program income that is expected to be generated during the budget period. The amount budgeted in column 1 should be the total program income that the project will generate. The proportionate share of program income will automatically allocate to each funding source based on the percentage of funding.

DEFINITION: Program income is defined as gross income directly generated through a contract supported activity or earned as a direct result of the contract agreement during the Program Attachment period. Refer to the instructions section below for examples of program income. In summary, program income is revenue generated by virtue of the existence of the program (activities funded under the DSHS Program Attachment).

Contractor must disburse (apply towards gross Program Attachment expenses) the DSHS share of program income before requesting reimbursement.

For more information about program income, refer to the General Provisions and the DSHS's Contractor's Financial Procedures Manual available on the Internet at: http://www.dshs.state.tx.us/contracts/cfpm.shtm

#### **Examples Of Program Income**

- Fees for services performed in connection with and during the period of contract support;
- Tuition and fees when the course of instruction is developed, sponsored, and supported by DSHS contract;
- Sale of items fabricated or developed under the contract supported activity;
- Payments for contract supported services received from patients or third parties, such as Medicaid, Title XX, insurance companies;
- Lease or rental of items fabricated or developed under the contract supported activity; and
- Rights or royalty payments resulting from patents or copyrights developed or acquired by the contractor.

Check Totals:

Refer to the table below the budget template table to verify that the amounts distributed ("Distribution Total") in each budget category equals the "Budget Total" for each respective category. Next, verify that the overall total of all distributions (Distribution Totals) equals the Budget Total.

### FORM I: BUDGET SUMMARY (REQUIRED)

Legal Name of Respondent: Collin County

		Total	DSHS Funds	Direct Federal	Other State	Local Funding	Other
В	Budget Categories	Budget	Requested	Funds	Agency Funds*	Sources (Match)	Funds
		(1)	(2)	(3)	(4)	(5)	(6)
A.	Personnel	\$385,563	\$370,762			\$14,801	
B.	Fringe Benefits	\$151,701	\$146,877			\$4,824	
C.	Travel	\$909	\$909			\$0	
D.	Equipment	\$0	\$0			\$0	
E.	Supplies	\$1,264	\$1,264			\$0	
F.	Contractual	\$0	\$0			\$0	
G.	Other	\$62,121	\$23,904			\$38,217	
Н.	Total Direct Costs	\$601,558	\$543,716	\$0	\$0	\$57,842	\$0
I.	Indirect Costs	\$0	\$0				
J.	Total (Sum of H and I)	\$601,558	\$543,716	\$0	\$0	\$57,842	\$0
K.	Program Income - Projected Earnings	\$0	\$0	\$0	\$0	\$0	\$0

NOTE: The "Total Budget" amount for each Budget Category will have to be populated among the funding sources. Enter amounts in whole dollars for (3), (4), & (6), if applicable. After amounts have been entered for each funding source, verify that the "Distribution Total" below equals the respective amount under the "Total Budget" from column (1).

Distribution Lotal being	w equals the respe	ective amount und	<u>er the Total Budg</u>	et from column (1	).	
	Budget	Distribution	Budget	Budget	Distribution	Budget
	Catetory	Total	Total	Category	Total	Total
Check Totals For:	Personnel	\$385,563	\$385,563	Fringe Benefits	\$151,701	\$151,701
	Travel	\$909	\$909	Equipment	\$0	\$0
	Supplies	\$1,264	\$1,264	Contractual	\$0	\$0
	Other	\$62,121	\$62,121	Indirect Costs	\$0	\$0

TOTAL FOR:	Distribution Totals	\$601,558 Budget Total	\$601,558

\*Letter(s) of good standing that validate the respondent's programmatic, administrative, and financial capability must be placed after this form if respondent receives any funding from state agencies other than DSHS related to this project. If the respondent is a state agency or institution of higher education, letter(s) of good standing are not required. DO NOT include funding from other state agencies in column 4 or Federal sources in column 3 that is not related to activities being funded by this DSHS project.

## FORM I-1: PERSONNEL Budget Category Detail Form

Legal Name of Respondent: Collin County

PERSONNEL  Functional Title + Code  E = Existing or P = Proposed	Vacant Y/N	Justification	FTE's	Certification or License (Enter NA if not required)	Total Average Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
PHEM Coordinator (E)	N	Coordinates PHEP grant deliverables & activities, supervises PHEP team	1	NA	\$4,988.41	12	\$59,861
PHEM Planner (E)	N	Performs PHEP activities including special needs, first responder safety, hospital coordination	1	NA	\$3,945.79	12	\$47,349
Administrative Assistant, BT (E)	N	Tracks & maintains documentation for PHEP team	1	NA	\$3,210.97	12	\$38,532
IT Specialist (E)	N	Network & computing, redundant communications	1	NA	\$7,284.23	12	\$87,411
Epidemiologist (E)	N	Coordinates epidemiology services and disease investigation	0.8	NA	\$6,312.00	12	\$60,595
Epidemiology Analyst (E)	N	Performs disease & contact investigations, influenza surveillance, rabies PEP distribution	1	NA	\$3,363.26	12	\$40,359
Administrative Assistant, Epi (E)	N	Tracks & maintains documentation for Epidemiology team	1	NA	\$3,054.55	12	\$36,655
							\$0
			<u> </u>				\$0
							\$0 \$0 \$0
							\$0
							\$0 \$0
		ТОТА	L FROM	I PERSONNEL SUPPL			
					SalaryWage	e Total	\$370,762

### **FRINGE BENEFITS** Itemize the elements of fringe benefits in the space below:

FRINGE BENEFITS: FICA/Medicare (salary x 0.0765), Insurance Premiums (\$765 for medical/dental/RX and \$4.95 for term life per month), Long Term Disability (salary x 0.0025), Short Term Disability \$1.91/month, Long Term Care \$15/month, Retirement (salary x 0.135), Supplement Death Benefit (salary x .003), Unemployment Insurance (salary x 0.001)

Fringe Benefit Rate % 39.62%

Fringe Benefits Total	\$146,877

# FORM I-2: TRAVEL Budget Category Detail Form

Legal Name of Respondent: Collin County

Conference / Workshop Travel Costs					
Description of		Location	Number of:		
Conference/Workshop	Justification	City/State	Days/Employees	Travel C	osts
				Mileage	\$204
				Airfare	
Quarterly PHEP Contractor Meeting	Contractor meeting conducted by DSHS	Austin, TX	2 days/1	Meals	\$65
Quarterly FILE Contractor Meeting	Contractor meeting conducted by D3113	Austill, IA	employee	Lodging	\$150
				Other Costs	\$31
				Total	\$450
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	40
				Total	\$0
	TOTAL FROM TRAVEL SUPPLEMENTAL CONFERENCE	/WORKSHOP	BUDGET SHEETS		\$0
					<b>Ψ</b> Ο

Other / Local Travel Costs					
Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
Out of office meetings, seminars, exercises, training including day travel within DFW metroplex. Will be utilized by all PHEP funded staff.		\$0.555	\$459		\$459
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
TOTAL FR	ROM TRAVELS	SUPPLEMENTAL OTHER/LOCAL TR	RAVEL COSTS	BUDGET SHEETS	\$0
			Total	for Other / Loca	al Travel \$459
Other / Local Travel Costs: \$459	Con	nference / Workshop Travel Costs:	\$450	Total Trav	vel Costs: \$909
Indicate Policy Used	:	Respondent's Travel Policy	Collin	State of Te	exas Travel Policy

# FORM I-3: EQUIPMENT AND CONTROLLED ASSETS Budget Category Detail Form

Legal Name of Respondent:  Collin County  termize describe and justify the list below. Attach complete specifications or a copy of the	the eventual area order. Con attached avample for equipment	4 definition and	detailed instructions	to complete this
Itemize, describe and justify the list below. Attach complete specifications or a copy of the form.	The purchase order. See attached example for equipment	Qeilillion and c	ietalieu instructions	to complete una
Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total
				\$0
				\$0 \$0
		<u></u>	Ī	\$0
		<u> </u>	+	\$0 \$0
			+	<u>0</u>
		<del> </del>	+	\$0 \$0 \$0 \$0 \$0 \$0
		+	+	<del>Ψ0</del>
		+	<del></del>	\$0
		+	<del>                                      </del>	\$0
		+		\$0
		†		\$0
		1		\$0
				\$0
		Ţ		\$0 \$0 \$0 \$0
		<u> </u>		\$0
				\$0
	TOTAL FROM EQUIPMENT SUPF	PLEMENTAL B	JDGET SHEETS	<b>\$</b> U
			г	
	Total Amount Requested fo	or Equipmen	t:	\$0

# FORM I-4: SUPPLIES Budget Category Detail Form

**Collin County** 

**Legal Name of Respondent:** 

	antity and cost (i.e. #of boxes & cost/box) if applicable. Provide a justification for each s ducational, etc.) See attached example for definition of supplies and detailed instructions to contact the contact in the	
[If applicable, provide estimated quantity and cost (i.e. # of boxes & cost/box)]	Purpose & Justification	<b>Total Cost</b>
Office Supplies	Clipboards, paper, writing utensils, labels, etc. (approx. \$75/FTE)	\$525
Grant Program Supplies	PPE, signage, computer software, etc.	\$739
	TOTAL FROM SUPPLIES SUPPLEMENTAL BUDGET SHEETS	\$0
		•
	Total Amount Requested for Supplies:	\$1,264

# FORM I-5: CONTRACTUAL Budget Category Detail Form

Legal Name of Respondent:	Collin County

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show con Named." Justification for any contract that delegates \$100,000 or more of the scope of the project in the respondent's funding request, must be attached behind this form.

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e., Monthly, Hourly, Unit, Lump Sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e., hourly rate, unit rate, lump sum amount)	
TOTAL FROM CONTRACTUAL SUPPLEMENTAL BUDGET SHEETS						

**Total Amount Requested for CONTRACTUAL:** 

ntractors as "To Be

\$0
\$0
\$0
\$0
\$0
\$0
\$0
\$0
\$0
\$0

\$0

# FORM I-6: OTHER Budget Category Detail Form

Legal Name of Respondent:	Collin County				
Description of Item [If applicable, include quantity and cost/quantity (i.e. # of units & cost per unit)]	Purpose & Justification	Total Cost			
ATT Wireless Cell Phone	Cellular phone service (1 user, \$33/month, 12 months)	\$400			
ATT Wireless Treo Service	Phone/data service (5 users, \$65/month, 12 months)	\$3,900			
Language Line	Translation services for non-English speaking clients	\$500			
Storage Space	Annual lease (1592 sq ft for \$12/sq ft) for response kits and materials storage	\$19,104			
	TOTAL FROM OTHER SUPPLEMENTAL BUDGET SHEETS	\$0			
	Total Amount Requested for Other:	\$23,904			

## **FORM I - 7 Indirect Costs**

Lega	I Name of Respondent:	Collin County	
Total	amount of indirect costs allocable to the project:	Amount:	
Indirect costs are	based on (mark the statement that is applicable):		
agenc	spondent's most recent indirect cost rate approved by a federal cognizant y or state single audit coordinating agency. Expired rate agreements are not table. Attach a copy of the rate agreement to this form (Form I - 7 Indirect)	RATE: BASE:	
rate or Circula Certifi Note: indirect case in the ratindirect indirect indirect indirect case in the ratindirect case in t	es only to governmental entities. The respondent's current central service cost indirect cost rate based on a rate proposal prepared in accordance with OMB at A-87. Attach a copy of Certification of Cost Allocation Plan or cation of Indirect Costs.  Governmental units with only a Central Service Cost Rate must also include the t cost of the governmental units department (i.e. Health Department). In this indirect costs will be comprised of central service costs (determined by applying e) and the indirect costs of the governmental department. The allocation of the costs must be addressed in Part V - Indirect Cost Allocation of the Cost into Plan that is submitted to DSHS.	RATE: TYPE: BASE:	
Financ 60 day	allocation plan. A cost allocation plan as specified in the DSHS Contractor's ial Procedures Manual (CFPM), Appendix A must be submitted to DSHS within s of the contract start date. The CFPM is available on the following internet web tp://www.dshs.state.tx.us/contracts/		
	GO TO PAGE	2 (below)	

If using an <u>central service</u> or <u>indirect cost rate</u> , identify the types of costs that are included (being allocated) in the rate:
in using an <u>central service</u> or <u>indirect cost rate</u> , identify the types of costs that are included (being anotated) in the rate.
Organizations that do not use an indirect cost rate and governmental entities with only a central service rate must identify the types of costs that will be
allocated as indirect costs and the methodology used to allocate these costs in the space provided below. The costs/methodology must also be disclosed in
Part V-Indirect Cost Allocation of the Cost Allocation Plan that is submitted to DSHS. Identify the types of costs that are being allocated as indirect costs,
the allocation methodology, and the allocation base:
the anocation methodology, and the anocation base.

#### SUPPLEMENTAL and MATCH FORMS INSTRUCTIONS

The budget templates include a SUPPLEMENTAL and a MATCH page (one per budget category) that follow are intended to supplement cost reimbursement budgets when there are too many items to fit on the primary budget template. The MATCH pages (one per budget category) are intended to record the required match will be utilized to list detail information for the required match.

The amounts on each supplemental template will automatically populate from the templates and will be inserted on the last line of the primary budget template.

The amounts on each match template will automatically populate from the templates and will be inserted in column labeled "Local Funding Sources (5)"

#### The SUPPLEMENTAL and MATCH budget templates are:

Form I-1a Personnel Supplemental

Form I-2a Travel Supplemental

Form I-3a Equipment Supplemental

Form I-4a Supplies Supplemental

Form I-5a Contractual Supplemental

Form I-6a Other Supplemental

Form I-1b Personnel Match

Form I-2b Travel Match

Form I-3b Equipment Match

Form I-4b Supplies Match

Form I-5b Contractual Match

Form I-6ba Other Match

## FORM I-1: PERSONNEL Budget Category Detail Form (Supplemental)

Legal Name of Respondent: Collin County

PERSONNEL  Functional Title + Code  E = Existing or P = Proposed	Vacant Y/N	Justification	FTE's	Certification or License (Enter NA if not required)	Total Average Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
					SalaryWage	Total	\$0

## FORM I-1: PERSONNEL Budget Category Detail Form (Match)

Legal Name of Respondent:	Collin County

PERSONNEL  Functional Title + Code  E = Existing or P = Proposed	Vacant Y/N	Justification	FTE's	Certification or License (Enter NA if not required)	Total Average Monthly Salary/Wage	Number of Months	Salary/Wages Requested for Project
MATCH - Homeland Security Director (E)	N	Oversees Homeland Security Department and PHEP team	0.07	NA	\$10,333.05	12	\$8,680
MATCH - Accountant I (E)	N	Completes FSRs and maintains fiscal auditing documentation	0.07	NA	\$4,250.67	12	\$3,571
MATCH - Buyer, IT, Other County Staff	N	Supports PHEP team	0.05	NA	\$4,250.67	12	\$2,550
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
					·		\$0
							\$0
							\$0
	· ———		-		SalaryWage	Total	\$14,801

FRINGE BENEFITS: FICA/Medicare (salary x 0.0765), Insurance Premiums (\$765 for medical/dental/RX and \$4.95 for term life per month), Long Term Disability (salary x 0.0025), Short Term Disability \$1.91/month, Long Term Care \$15/month, Retirement (salary x 0.135), Supplement Death Benefit (salary x .003), Unemployment Insurance (salary x 0.001)

Fringe Benefit Rate % 32.59%

Fringe Benefits Total \$4,824

## FORM I-2: TRAVEL Budget Category Detail Form (Supplemental)

Legal Name of Respondent: Collin County

Conference / Workshop Travel Costs						
Description of		Location	Number of:			
Conference/Workshop	Justification	(City, State)	Days/Employees	s Travel Costs		
				Mileage		
				Airfare		
				Meals		
				Lodging		
				Other Costs		
				Total	\$0	
				Mileage		
				Airfare		
				Meals		
				Lodging		
				Other Costs		
				Total	\$0	
				Mileage		
				Airfare		
				Meals		
				Lodging		
				Other Costs	4.0	
				Total	\$0	
				Mileage		
				Airfare		
				Meals		
				Lodging		
				Other Costs	Φ.	
				Total	\$0	
				Mileage		
				Airfare Meals		
				Lodging		
				Other Costs	<u></u>	
				Total	\$0	

**Total for Conference / Workshop Travel** 

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ΨΟ

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
Total for Other / Local Travel \$0						
Other / Local Travel Costs: \$0	] Co	nference / Workshop Travel Costs:	\$0	Total Travel	Costs: \$0	

## FORM I-2: TRAVEL Budget Category Detail Form (Match)

Legal Name of Respondent: Collin County

Conference / Workshop Travel Costs					
Description of		Location	Number of:		
Conference/Workshop	Justification	(City, State)	Days/Employees	Travel (	Costs
			1	Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
				Mileage	
				Airfare	
				Meals	
				Lodging	
				Other Costs	<b></b>
				Total	\$0
				Mileage	
				Airfare Meals	
				Lodging	
				Other Costs Total	\$0
				Mileage	ΨΟ
				Airfare	
				Meals	
				Lodging	
				Other Costs	
				Total	\$0
	ļ.			Total	ΨΟ

**Total for Conference / Workshop Travel** 

\$0

Justification	Number of Miles	Mileage Reimbursement Rate	Mileage Cost (a)	Other Costs (b)	Total (a) + (b)
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
			\$0		\$0
Total for Other / Local Travel \$0					
Other / Local Travel Costs: \$0	] Co	nference / Workshop Travel Costs:	\$0	Total Travel	Costs: \$0

# FORM I-3: EQUIPMENT AND CONTROLLED ASSETS Budget Category Detail Form (Supplemental)

		<b>,</b>	•
Legal Name of Respondent:	Collin County		

Itemize, describe and justify the list below. Attach complete specifications or a copy of the purchase order. See attached example for equipment definition and detailed instructions to complete this form.

Description of Item	Purpose & Justification	Number of Units	Cost Per Unit	Total
				\$0 \$0 \$0
				\$0
				\$0
				\$0 \$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0 \$0 \$0 \$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0 \$0 \$0 \$0 \$0 \$0
				\$0

Total Amount Requested for Equipment:	\$0

# FORM I-3: EQUIPMENT AND CONTROLLED ASSETS Budget Category Detail Form (Match)

Legal Name of Respondent: temize, describe and justify the list below. Attach complete spe	Collin County  cifications or a copy of the purch	chase order. See attached example for equipr	nent definition and	detailed instruction	us to complete thi
orm.	modification a copy to and pro-	ridge order. Good attached champions of the	TOTAL GOTTING	Totaliou ilica and	/ 10 00111-011
Description of Item		Purpose & Justification	Number of Units	f Cost Per Unit	Total
Description of term		Tuipose a vasanoaas.	1	1 Cost rei ciii.	
		+		+	\$0 \$0
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		+		+	\$(
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		Total Amount Requeste	ed for Equipmen	ıt:	\$(

# FORM I-4: SUPPLIES Budget Category Detail Form (Supplemental)

Legal Name of Respondent:	Collin County	
temize and describe each supply item and <b>provide an estimated quar</b> be categorized by each general type (i.e., office, computer, medical, clie	ntity and cost (i.e. # of boxes & cost/box) if applicable. Provide a justification for each ent incentives, educational, etc.)	supply item. Costs may
Description of Item		
[If applicable, provide estimated quantity and cost (i.e. # of boxes & cost/box)]	Purpose & Justification	Total Cost
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	Total Amount Requested for Supplies:	\$0

# FORM I-4: SUPPLIES Budget Category Detail Form (Match)

Legal Name of Respondent:	Collin County	
- '	ntity and cost (i.e. # of boxes & cost/box) if applicable. Provide a justification for each	supply item. Costs may
Description of Item		
[If applicable, provide estimated quantity and cost (i.e. # of boxes & cost/box)]	Purpose & Justification	Total Cost
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	<del> </del>	
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	Total Amount Requested for Supplies:	\$0

## FORM I-5: CONTRACTUAL Budget Category Detail Form (Supplemental)

Legal Name of Respondent:	Collin County

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show contract." Justification for any contract that de

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e. Monthly, Hourly, Unit, Lump Sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e. hourly rate, unit rate, lump sum amount)
					_

Total Amount Requested for CONTRACTUAL:

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TOTAL

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\$0

## FORM I-5: CONTRACTUAL Budget Category Detail Form (Match)

Legal Name of Respondent:	Collin County

List contracts for services related to the scope of work that is to be provided by a third party. If a third party is not yet identified, describe the service to be contracted and show con Named." Justification for any contract that de

CONTRACTOR NAME (Agency or Individual)	DESCRIPTION OF SERVICES (Scope of Work)	Justification	METHOD OF PAYMENT (i.e. Monthly, Hourly, Unit, Lump Sum)	# of Months, Hours, Units, etc.	RATE OF PAYMENT (i.e. hourly rate, unit rate, lump sum amount)
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Total Amount Requested for CONTRACTUAL:

ntractors as "To Be

TOTAL

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\$0

# FORM I-6: OTHER Budget Category Detail Form (Supplemental)

Legal Name of Respondent:	Collin County	
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Description of Item	!	
[If applicable, include quantity and cost/quantity (i.e. # of units & cost/unit)]	Purpose & Justification	Total Cost
	Total Amount Requested for Other:	\$0

# FORM I-6: OTHER Budget Category Detail Form (Match)

Legal Name of Respondent:	Collin County	
Description of Item [If applicable, include quantity and cost/quantity (i.e. # of units & cost/unit)]	Purpose & Justification	Total Cost
MATCH - Volunteer Activities	MRC volunteer training and events participation (\$21.35/hour - calculated from Independent Sector - for 1790 hours of service)	\$38,217
	Total Amount Requested for Other:	\$38,217